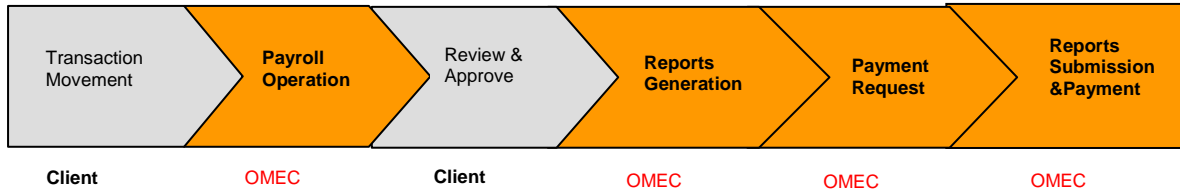


Payroll Services

Work Flow



Deliverables

Benefit to Clients

- Confidentiality and avoid conflicts due to leak information
- Manageable budget
- No concern on skill and workforce management
- Focus on core business to meet executive and corporate expectation

Scope of Services

- Payroll register report & reconciliation
- Transfer net earning to employees' bank account
- Filing monthly & yearly withholding tax (PND1,1kor)
- Filing Social Security Office
- Submit provident fund report, if any
- Prepare E-Payslip
- Prepare withholding tax certificate (50 Tavi)
- Draft Personal Income Tax (PND 91)



Always support your non-core business operations

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